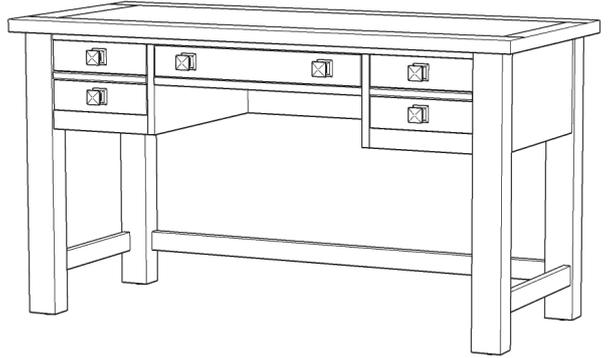


Executive Desk



IMPORTANT

Carefully remove all the parts from the carton and place them individually on a soft cloth to prevent scratches or other damage.

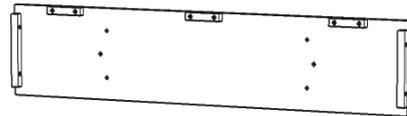
Carefully and strictly follow these assembly instructions to ensure a completed product as designed.

Do not use power tools above 8 volts to assemble.

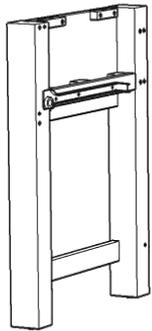
Part List



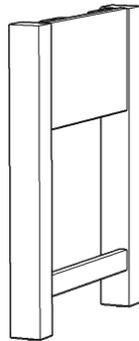
A.  
Top  
1 pc.



F.  
Back Panel  
1 pc.



B.  
Side Frame  
1 pc.



C.  
Side Frame  
1 pc.



G.  
Back Stretcher  
1 pc.



K  
Drawer  
2 pcs.



H.  
Front Stretcher  
1 pc.

Refer to the last page(s) of these instructions for drawer assembly.



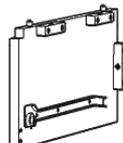
I.  
Front Stretcher  
1 pc.



L  
Keyboard Front  
1 pc.



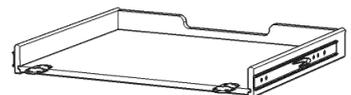
D.  
Middle Panel  
1 pc.



E.  
Middle Panel  
1 pc.



J.  
Front Stretcher  
2 pcs.



M.  
Keyboard  
1 pc.

Hardware List



Hex Wrench  
1 pc.

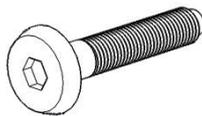
Small Hex Wrench  
1 pc.



Cam Lock  
8 pcs. (+2 extra)



Cam Lock Screw  
8 pcs. (+1 extra)



M6x35  
Head Cap Bolt  
17 pcs. (+1 extra)



M3x15  
Wood Screw  
6 pcs. (+1 extra)



Spring Washer  
17 pcs. (+1 extra)



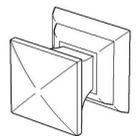
M4x38  
Wood Screw (long)  
2 pcs. (+1 extra)



Flat Washer  
17 pcs. (+1 extra)



M4x19  
Machine Screw  
8 pcs.



Knob  
6 pcs.



M4x25  
Machine Screw (long)  
4 pcs.

Tool(s) required for assembly: Phillips screwdriver, Level

Home Styles Customer Service: [www.homestyles-furniture.com](http://www.homestyles-furniture.com),  
 servicedesk@homestyles-furniture.com, 888-680-7460, 877-831-0319

# Assembly Instructions 2/5

## IMPORTANT

- Use a soft cloth between these parts and the floor.
- Do not use power tools above 8 volts to assemble.
- Do not tighten all the bolts until each part is properly assembled.
- The unit must be level to work properly. Use the included adjustable levelers to level.
- Keep Hex Wrench in a safe place as the bolts may need to be tightened up in the future.

## STEP 1

Insert Cam Lock Screws into pre-drilled holes of Side Frames (B), (C) and Middle Panels (D), (E). (See Figure 1)

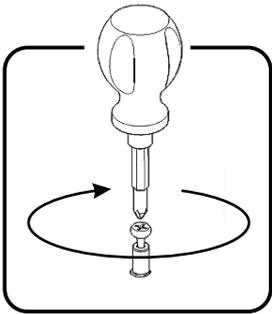


Figure 1

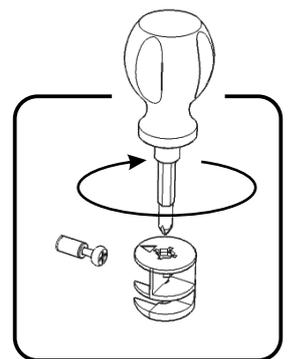
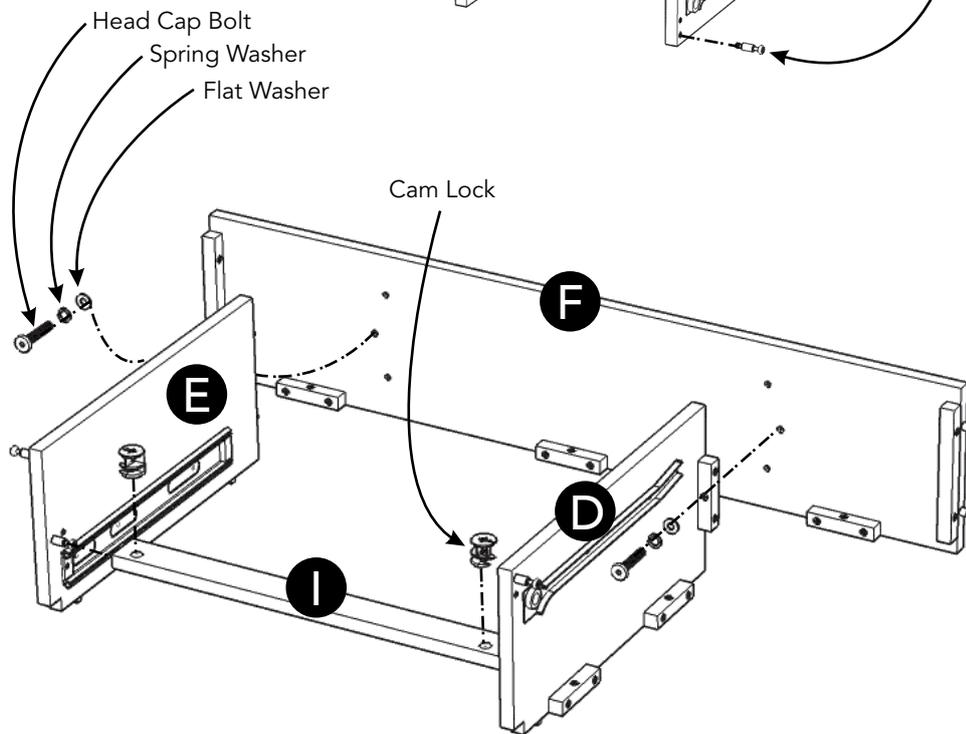
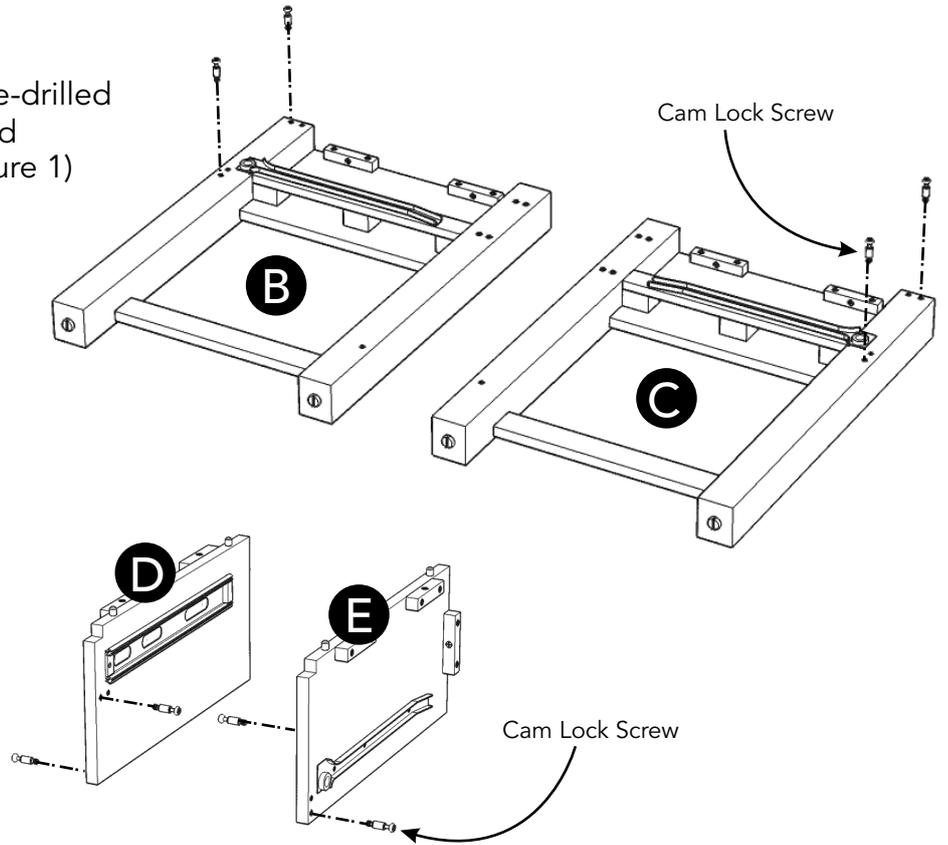


Figure 2

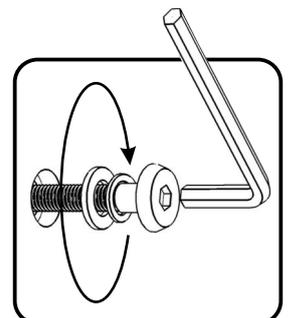


Figure 3

## STEP 2

Attach Middle Panels (D) and (E) to Front Stretcher (I) with Cam Locks. (See Figure 2)

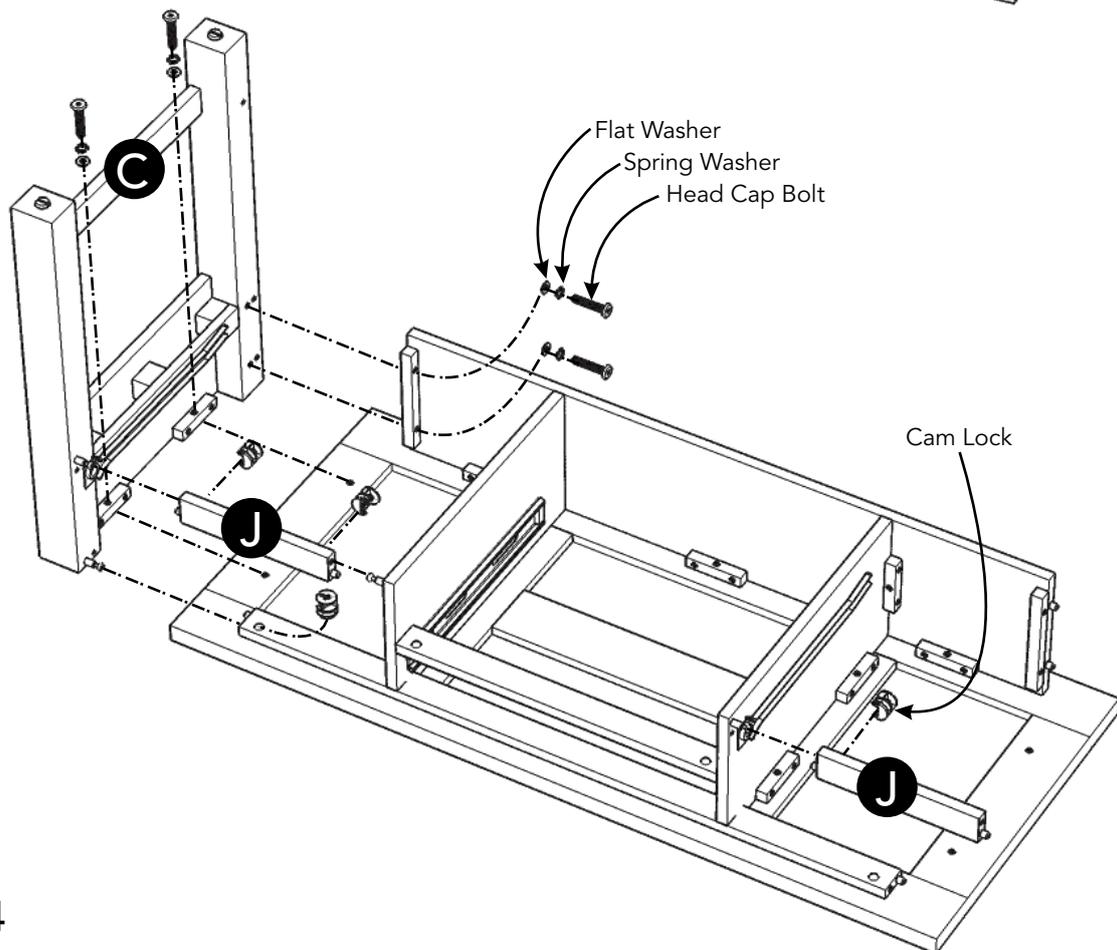
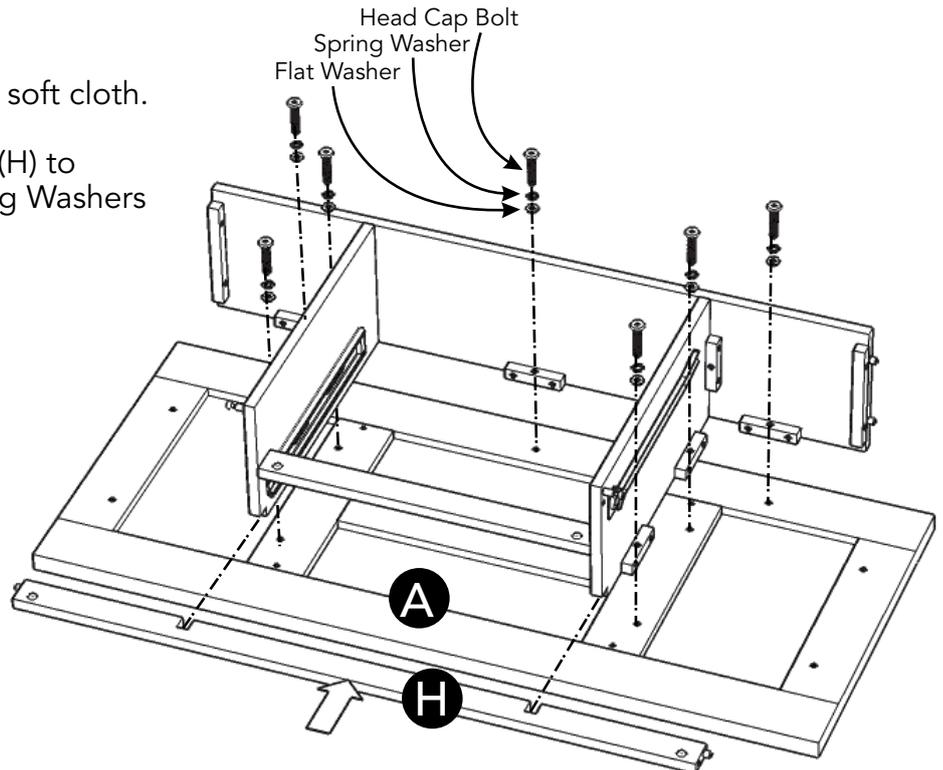
Attach unit to Back Panel (F) with Flat Washers, Spring Washers and Head Cap Bolts. (See Figure 3)

## Assembly Instructions 3/5

### STEP 3

Place Top (A) upside down on a soft cloth.

Attach unit and Front Stretcher (H) to Top (A) with Flat Washers, Spring Washers and Head Cap Bolts.



### STEP 4

Attach Front Stretchers (J) to unit with Cam Locks.

Attach Side Frame (C) to unit with Cam Lock, Flat Washers, Spring Washers and Head Cap Bolts.

# Assembly Instructions 4/5

## STEP 5

Attach Back Stretcher (G) to unit with Wood Screw (long). (See Figure 4)

Attach Side Frame (B) to unit with Flat Washers, Spring Washers, Head Cap Bolts, Cam Lock and Wood Screw (long).

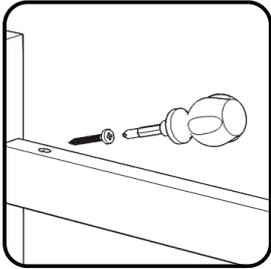
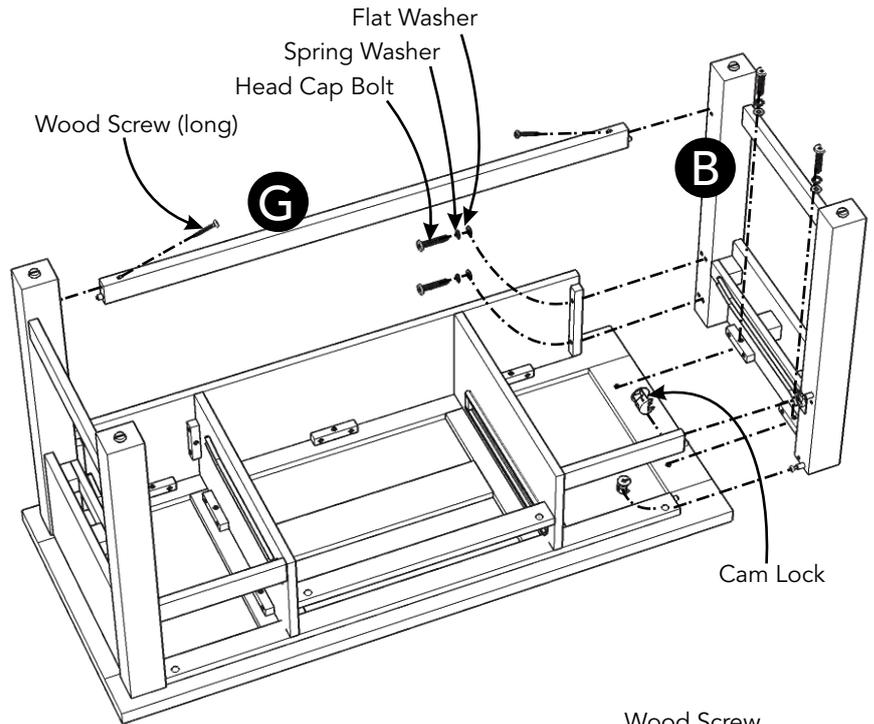


Figure 4



## STEP 6

Attach Keyboard Front (L) to Keyboard (M) with Wood Screws. (See Figure 5)

Attach Knob to Keyboard Front (L) with Machine Screw (long). (See Figure 6)

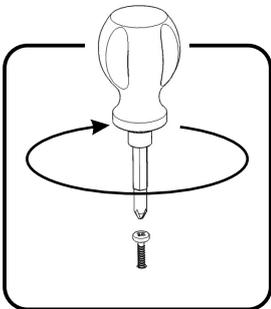


Figure 5

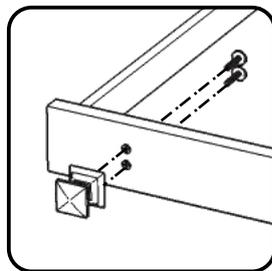
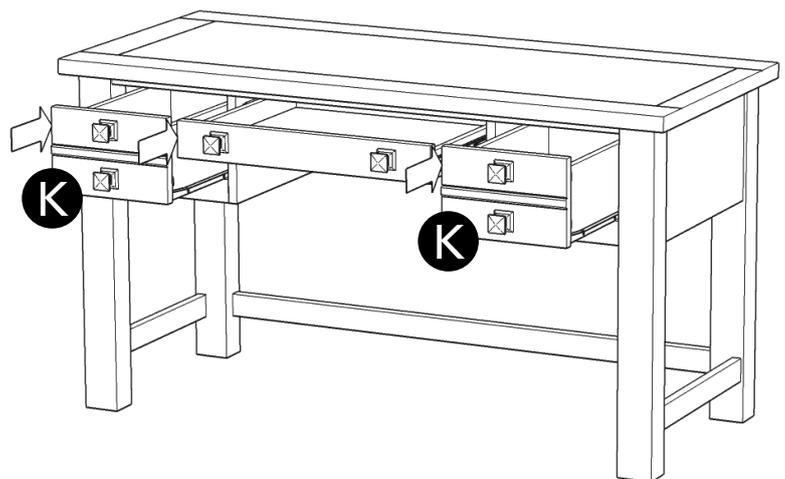
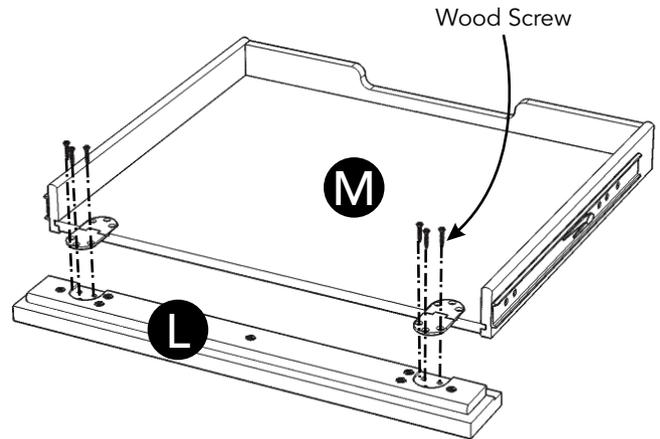


Figure 6



## STEP 7

Turn unit from Step 5 over to its' upright position.

Level unit by adjusting the adjustable levelers on the bottom of legs. (See Figure 7)

Slide Drawers (K) and Keyboard into position.

Note: To remove Keyboard in the future, push the plastic lever on the left side up, push the plastic lever on the right side down and pull open slowly. (See Figures 8 and 9)

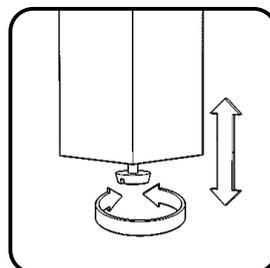


Figure 7

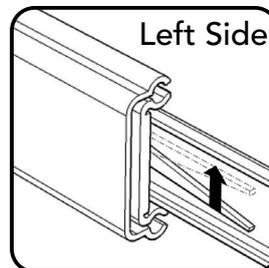


Figure 8

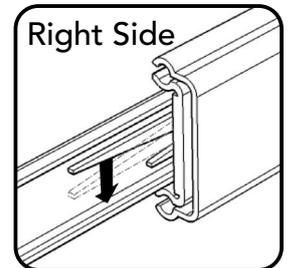
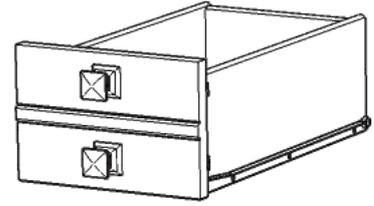


Figure 9

# Assembly Instructions 5/5

## Drawer (K)



### STEP 1

Attach Drawer Sides (K3) and (K4) to Drawer Back (K2), then flip the locks. (See Figures 1 and 2)

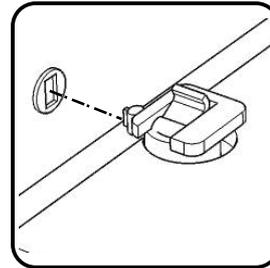
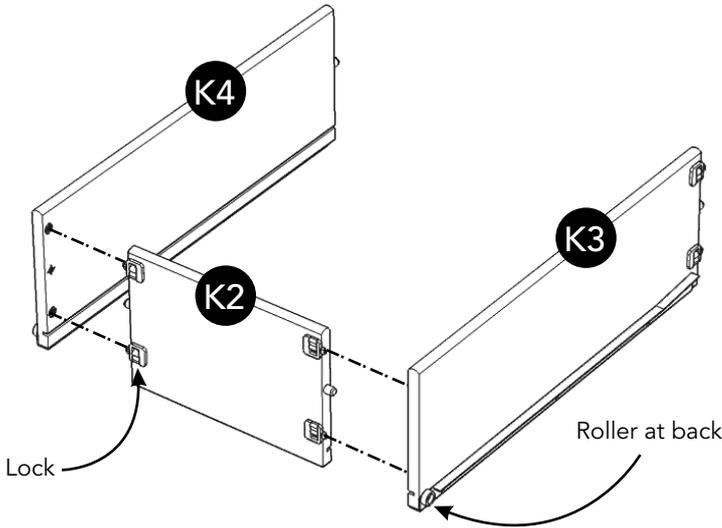


Figure 1

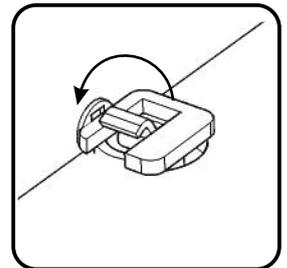
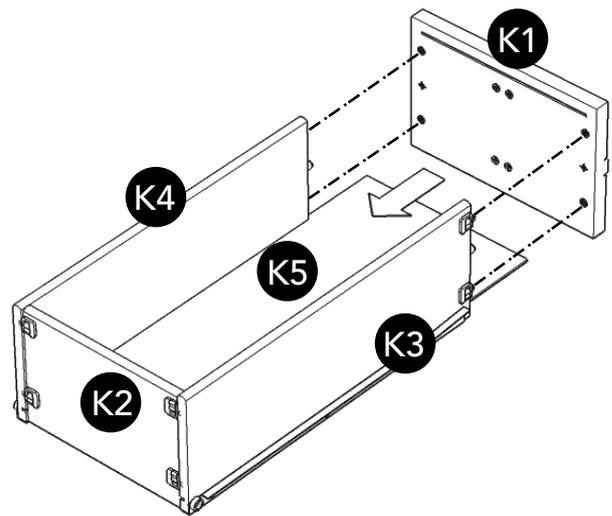


Figure 2

### STEP 2

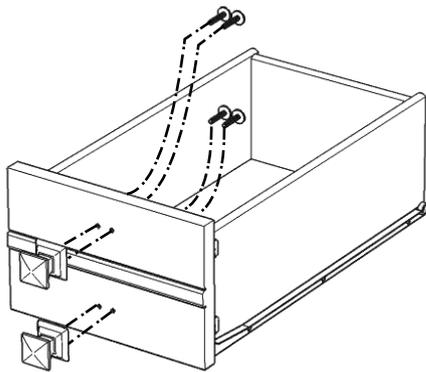
Slide Drawer Bottom (K5) into the grooves of Drawer Sides (K3) and (K4) until it meets Drawer Back (K2).

Attach Drawer Front (K1) to unit, then flip the locks.

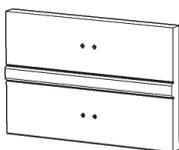


### STEP 3

Attach Knobs with Machine Screws.



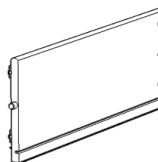
## Part List



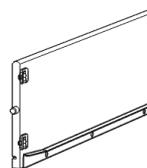
K1.  
Drawer Front  
2 pcs.



K2.  
Drawer Back  
2 pcs.



K3.  
Drawer Side  
2 pcs.



K4.  
Drawer Side  
2 pcs.



K5.  
Drawer Bottom  
2 pcs.

# CARE INSTRUCTIONS

## NEVER

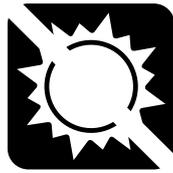
allow liquids to remain on furniture.  
Absorption causes parts to warp  
and split and finishes to delaminate.

## NEVER

use glass cleaners on  
finished furniture. Ammonia  
chemically attacks the finish.



Do not use power tools  
above 8 volts to assemble.  
**PREVENT  
CRACKING**



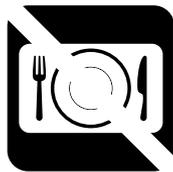
Do not place  
in direct sunlight.  
**PREVENT  
FADING**



Do not write  
directly on surface.  
**PREVENT  
MARKING**



Do not place hot  
objects on surface.  
**PREVENT  
FINISH DAMAGE**



Do not use rubber  
based placemats.  
**PREVENT  
DISCOLORING**



Do not use commercial  
waxes and polishes.  
**PREVENT  
YELLOWING**

## CLEAN

with a soft cloth moistened  
in lukewarm soap and water.  
Buff with a dry clean cloth.



Home Styles will provide replacements free of charge for missing or damaged hardware or parts within 30 days of purchase. Digital images of the defective parts may be required. If the product was not purchased from an authorized retail affiliate, Home Styles is under no obligation to provide replacement parts. Parts are not available for fully assembled items nor are parts available for sale. Replacements for missing or damaged hardware or parts may be requested at:

[www.homestyles-furniture.com/customer-service/replacement-parts](http://www.homestyles-furniture.com/customer-service/replacement-parts)

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[servicedesk@homestyles-furniture.com](mailto:servicedesk@homestyles-furniture.com), 888-680-7460, 877-831-0319