

1. The first step is to identify the problem. This involves understanding the symptoms and the context in which they are occurring.

2. Next, you should gather information. This includes looking at the data, talking to the people involved, and reviewing any relevant documents.

3. Once you have gathered the information, you should analyze it. This involves looking for patterns, identifying the root cause, and determining the scope of the problem.

4. After you have analyzed the problem, you should develop a plan. This involves deciding on the actions that need to be taken to solve the problem.

5. The next step is to implement the plan. This involves putting the actions into practice and monitoring the progress.

6. Finally, you should evaluate the results. This involves checking to see if the problem has been solved and if the actions have had the desired effect.

## Open Edms



The image shows two 3D wireframe models of rectangular objects. The top model is a simple rectangular prism. The bottom model is a rectangular prism with a semi-circular cutout on one of its long sides.