

PROCESSES



1. The first step in the process is to identify the key stakeholders and their interests. This involves conducting a stakeholder analysis to understand the different groups that will be affected by the project and how they might influence the outcome.

2. Once the stakeholders are identified, the next step is to develop a communication plan. This plan should outline how and when to communicate with each stakeholder group, as well as the key messages to be conveyed.

3. The third step is to engage the stakeholders. This involves reaching out to each stakeholder group and listening to their concerns and suggestions. This step is crucial for building trust and ensuring that the project is aligned with the needs and expectations of all stakeholders.

4. The fourth step is to monitor and evaluate the project's progress. This involves regularly checking in with stakeholders to see how they are feeling about the project and whether any adjustments need to be made. It also involves tracking key performance indicators to ensure that the project is on track and meeting its objectives.

Stakeholder	Interest	Influence
Management	High	High
Employees	Medium	Medium
Customers	High	Medium
Suppliers	Medium	Low
Regulators	Low	High
Community	Low	Low