Grammar and Writing Grade 7 Sampler

Grammar and Writing is a language arts program created for easy reading and instruction. Behind this program is a team of dedicated teachers who care about your students' success.

This program presents incremental teaching material in a simple format. It consists of a series of **daily lessons**, **review sets**, and **tests** that are carefully sequenced to develop a variety of skills and concepts. Because of the incremental nature of this program, it is essential that all of the lessons be taught in order and that students complete all review sets.

In addition to the daily lessons, this program includes a series of **writing lessons**. These are designed to guide students through the process of composing a complete essay. This program also contains suggested **journal topics** for more writing practice and weekly **dictations** for practice in spelling and punctuation.

This program includes lessons on capitalization, punctuation, parts of speech, sentence structure, spelling rules, and correct word usage with a focus on improving writing. To increase students understanding of grammar, they will learn to diagram sentences. Diagramming a sentence helps learners understand its structure and the function of its parts. It will help them with correct word usage and punctuation as they write. Knowing how to diagram an English sentence will also make their future study of foreign languages much easier.

It is our hope that this program provides your students with a strong foundation not only for future language arts studies, but also for a lifetime of satisfying and successful writing.

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The Colon

Dictation or Journal Entry

Vocabulary: Three more Greek numerical prefixes include hepta, octo, and

Hepta means seven. A heptose is a molecule containing seven atoms of carbon. A heptose does not react with water to create a new compound.

Octo means eight. An octoroon is a person with one-eighth black ancestry. The octoroons displayed great pride in their African heritage.

Ennea means nine. An ennead is a group of nine persons. A baseball team consists of an ennead on the field.

The **colon** (:) signals to the reader that more information is to come. In this lesson we will learn to use the colon correctly.

Clauses

Between We have learned that a semicolon can join two independent **Independent** clauses that contain related thoughts. A colon can join two independent clauses when the first clause introduces the second or the second clause illustrates the first.

I have one more request: pray for me.

My dog Remington looked awful: his fur was matted, his ears were drooping, and his paws were caked with mud.

Example 1 Insert colons where they are needed in these sentences.

- (a) She still has a concern she is afraid it might rain.
- (b) His desk was tidy the papers were stacked neatly, and the pencils stood upright in their holder.

Solution

(a) The first independent clause introduces the second, so we place a colon between them:

She still has a concern: she is afraid it might rain.

(b) The second independent clause illustrates the first. We place a colon between them:

His desk was tidy: the papers were stacked neatly, and the pencils stood upright in their holder.

a Business Letter

Salutation of We use a colon after a salutation in a business letter.

Ladies:

Dear Mr. Frappe:

Time When we write the time of day with digits, we use a colon to separate the hours and minutes.

The space shuttle departs at 10:00 a.m.

Example 2 Insert colons where they are needed in these sentences.

- (a) Please be at work at 800 a.m. sharp!
- (b) Dear Dr. Hare
 I wish to inquire about the carrots...

Solution

- (a) We place a colon between the hours and minutes when we write about time, so we write **8:00** a.m.
- (b) We use a colon after the salutation in a business letter, so we write **Dear Dr. Hare:**

Introducing a List

We use a colon at the end of a sentence to introduce a list.

Here are some American authors: William Faulkner, Jack London, Mark Twain, Ralph Waldo Emerson, and Ernest Hemingway.

We will study these works by Charles Dickens: *The Old Curiosity Shop, Bleak House, Oliver Twist, David Copperfield,* and *Great Expectations.*

We do not use a colon if the sentence is grammatically correct without it.

No: You should bring: a pencil, a book, and an eraser.

YES: You should bring these things: a pencil, a book and an eraser.

The Following, As Follows

We often use a colon with the words *the following* or *as follows* when they introduce a list. Sometimes the list will begin on a separate line.

The recipe calls for *the following* ingredients: flour, sugar, eggs, and milk.

We bathe a dog as follows:

Fill a tub with lukewarm water. Gently lift the dog into the water. Shampoo the dog... **Quotations** We can use a colon to introduce a citation or quotation.

Many of us can recite the Preamble to the Constitution of the United States:

We the people of the United States, in order to form a more perfect union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare...

Aunt Bertha continued her story: "During the night, I heard a thump..."

Bible We use a colon between the chapter and verse in a Bible **References** reference.

Our assignment was to read from Psalm 1:1 to Psalm 150:6.

Example 3 Insert colons where they are needed in these sentences.

- (a) For the Bible class, each student was asked to memorize John 3 16.
- (b) To paint the chair, you will need the following items sandpaper, paint brush, rags, drop cloth, and paint.
- (c) Please tell me who said these words "Ask not what your country can do for you; ask what you can do for your country!"

Solution (a) We use a colon between the chapter and verse in a Bible reference, so we write **John 3:16.**

(b) We use a colon to introduce a list, so we write the sentence as follows:

To paint the chair, you will need the following items: sandpaper, paint brush, rags, drop cloth, and paint.

(c) We can use a colon to introduce a quotation, so we write the sentence as follows:

Please tell me who said these words: "Ask not what your country can do for you; ask what you can do for your country!"

- a. This airplane flight arrives at 7 35 p.m. daily.
- **b.** Bible verses on trust can be found in Proverbs 3 5–6.
- **c.** To take the standardized test, you will need the following items picture I.D., #2 pencil, dictionary, calculator, and scratch paper.
- **d.** Dear Assemblyman Mountjoy
 This household would like you to vote "no" on...
- **e.** Paul Revere is famous for these words "The British are coming!"

For f-k, replace each blank with the correct vocabulary word.

- **f.** A person with one-eighth African ancestry is a(n)
- g. The Greek prefix meaning "seven" is _____.
- **h.** The Greek prefix meaning "eight" is _____.
- i. The _____ of judges consisted of four men and five women.
- j. The Greek prefix meaning "nine" is _____.
- **k.** A _____ molecule contains seven atoms of carbon.

More Practice

See "Slapstick Story #5" in Master Worksheets.

Review set

93

Choose the best word to complete sentences 1–11.

- **1.** Osteochondritis is inflammation of the (liver, kidney, $^{(89)}$ bone).
- **2.** Keyboards, mice, and printers are all computer (backups, peripherals, compressions).
- **3.** A prototype is the (latest, earliest, best) model of ⁽⁹¹⁾ something.

- **4.** The Greek prefix (eu-, miso-, deutero-) means "second."
- **5.** The Greek prefix (*micro-, ortho-, tri-*) means "three."
- **6.** Mr. Poovey and his poodle (wasn't, weren't) (ever, never) (14,81) home on time.
- **7.** (Those, Them) lazy pirates don't do (anything, nothing) (70, 81) all day long.
- **8.** A large bag of potato chips (feed, feeds) the entire family.
- **9.** Whenever (we, us) shepherds see a wolf, we panic.
- **10.** Max and (they, them) are as hungry as (me, I). $_{(53,66)}$
- **11.** *Well* is usually an (adjective, adverb) modifying an action (42, 84) verb and explaining "how."
- **12.** She swept the floor (real, really) (good, well) after the $^{(84, 92)}$ party.
- **13.** Each of those clowns (have, has) (their, his/her) shoes on (77, 78) the wrong feet.
- **14.** Debby has (strove, striven) for excellence in editing.
- **15.** Will you please fix Jake and (me, myself, I) a sandwich? (25, 54)
- **16.** There are three types of verbals: the gerund, the ^(19, 48) infinitive, and the (appositive, participle, antecedent).
- **17.** A(n) (antecedent, gerund, infinitive) ends in *-ing* and ^(19, 23) functions as a noun.
- **18.** Rewrite the following, adding capital letters and correct ^(63, 68) punctuation marks: whew exclaimed mrs poovey to the driver whose car she had hit i did not injure you however i badly dented your car
- **19.** Write whether the following is a phrase or a clause: with (24, 57) an angry, fire-spewing dragon ravaging the kingdom

- **20.** In this sentence, write the verb phrase, name its tense, ^(6, 22) and label it action or linking: The dragon guarding the heathen gold seems furious.
- **21.** In this sentence, write the dependent clause, circling the subordinating conjunction: The Goths will not live in safety unless Beowulf can destroy the dragon.
- **22.** In this sentence, write the indefinite pronoun and label it singular or plural: Was either of the detectives carrying a magnifying glass?
- **23.** Write the comparative form of the adverb *carefully*.
- **24.** Write the four principal parts of the irregular verb *think*.
- **25.** Write whether the following is a complete sentence, sentence fragment, or run-on sentence: Beowulf carries a bright sword this is his dependable weapon.
- **26.** Write the conjunctive adverb in this sentence: The fiery dragon appears fearsome; on the other hand, Beowulf looks well prepared for the battle.
- **27.** For a and b, write the word from each pair that is divided correctly.
 - (a) wouldn't, would-n't (b) cobble-stone, cob-blestone
- **28.** Rewrite this sentence, replacing a comma with a semicolon as needed: Jenny will bring lettuce, tomatoes, and condiments, and Beth will bring meat, buns, and chips.

Diagram sentences 29 and 30.

- **29.** Don't give me a reason to worry. (23, 25)
- **30.** The jealous Unferth deserts Beowulf and hatefully (25, 62) discredits him.

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Parts of a Complete Essay

1

Our goal is to write clear, coherent, focused essays. To accomplish this, we must keep in mind the structure of a complete essay. In this lesson, we shall briefly review the parts of a complete essay.

Complete Essay

A **complete essay** is constructed of three main parts:

- 1. Introductory Paragraph
- 2. Body or Support Paragraphs
- 3. Concluding Paragraph

Now let us recall all that is included in these three main parts of an essay.

Introductory Paragraph

The **introductory paragraph**, the first paragraph of an essay, introduces the general theme or subject of the essay. To do this, and to attract the reader's interest, the introductory paragraph contains a very clear sentence that tells exactly what the entire essay will be about. That one, very clear sentence comes near the beginning of the introductory paragraph and is called the *thesis statement*. For this reason, the introductory paragraph is often called the *thesis paragraph*.

Thesis Statement

Every essay that attempts to persuade, influence, or explain something must have a **thesis statement** in the introductory paragraph. The thesis statement not only tells the reader exactly what the essay is about but also clearly states the writer's position on the topic.

Introductory Sentence

The first sentence of an essay, the **introductory sentence**, should grab the reader's interest. This sentence can be long or short. It can be opinion or fact. It can even be more than one sentence. It is an introduction to the thesis statement, and it should make the reader want to know more about the subject of the essay.

Body Paragraphs

Body paragraphs, or support paragraphs, come after the first paragraph and before the final paragraph. Body paragraphs prove your point, and they provide the information that makes the reader understand exactly what you, the writer, want to communicate.

Topic Sentence

A **topic sentence** is a complete sentence, usually at the beginning of a body paragraph. It tells the reader exactly what the paragraph is about and is followed by supporting sentences.

Supporting Sentences: Experiences

Experience sentences, relating stories or events that you have experienced or observed, may follow a topic sentence to begin to create a full body paragraph.

Supporting Sentences: Opinions

Your opinions are your thoughts or feelings about a particular subject. **Opinion sentences**, communicating thoughts and feelings that are directly related to the topic sentence, may follow experience sentences to further develop the body paragraph.

Supporting Sentences: Facts, Examples, or Other Kinds

Some kinds of essays require more than just experience and opinion to prove a point. **Facts** or **examples** from research are sometimes necessary to support a thesis or the topic sentence of a body paragraph. Other kinds of sentences, which we shall discuss in a later lesson, include definitions, anecdotes, arguments, and analogies.

Transition

A **transition** is a word, phrase, or clause that links one subject or idea to another. A transition is placed at the beginning of a body paragraph to help the essay "flow" from one paragraph to another. Effective transitions make the ideas easier for the reader to follow. Typical transitions include the following:

Another thing... Likewise...

The second reason... Similarly...

Furthermore... In the same way...

As a result... Consequently...

However... On the other hand...

Therefore... In conclusion...

Concluding **Paragraph**

The final paragraph of an essay, the **concluding paragraph**, should both summarize and reinforce the ideas and opinions expressed in the body of the essay. The concluding paragraph includes two important parts:

- 1. a restatement of the thesis statement
- 2. a reference to each of the topic sentences

Good writers know that "last words" leave a lasting impression.

Example Here is an example of a five-paragraph essay that contains all the essential parts:

introductory sentence

Introductory Paragraph

Why should we learn to write well? The ability to communicate clearly and effectively in thesis statement writing connects us with people and enhances our prospects for future success in school and in the workplace.

In the first place, writing well allows us to communicate with other people. We can share our thoughts and feelings with others by writing personal letters, business letters, notes, and emails. Often, people's friendships and/or business relationships are dependent on their ability to keep in touch with people by way of written correspondence.

Body Paragraphs

Secondly our success in school both now and in the future depends on our ability to write well. Teachers may require us to be able to express on paper what we have learned in classes such as social studies, English, and science. We will also need to be able to write effectively on college applications.

In addition, we shall use our writing skills in our future work place. A well-written job application might help us to acquire the job we desire. Moreover, most jobs and professions entail writing. Teachers, doctors, pastors, secretaries, mechanics, and business people all have to write daily in their workplaces.

Concluding Paragraph

In conclusion, the ability to write skillfully will help us in our relationships with people, in our schooling, and in our future workplace. No skill is more important to our success than writing.

 restatement of thesis with reference to each topic sentence

In the essay above, transitions are circled and topic sentences are underlined.

Practice

Answers for this Practice are found on the last page of the Writing packet. Refer to the sample five-paragraph essay from the previous page to complete 1–5 on the blank lines provided.

1. Write the thesis statement of the essay.

2. Write the introductory sentence of the essay.

3. Write the topic sentence for the first body paragraph.

4. Write the word group used as a transition for the first body paragraph of the essay.

5. Write the words used as a transition to the concluding paragraph. _____

A Memory Tool

The chart below helps us remember the essential parts of a complete, five-paragraph essay.

	Essay Plan
Introductory Paragraph	Introductory Sentence(s) Thesis Statement
Body or Support Paragraph	Topic Sentence Support Sentences: Experience, Opinion, Fact, Example, or Other
Body or Support Paragraph	Topic Sentence Support Sentences: Experience, Opinion, Fact, Example, or Other
Body or Support Paragraph	Topic Sentence Support Sentences: Experience, Opinion, Fact, Example, or Other
Concluding Paragraph	Restatement of the thesis Reference to each topic sentence

Example Study the chart from the previous page. Then try to reproduce it from memory on a separate piece of paper.

We simply use this chart as a memory tool to help us keep in mind the structure of a complete essay. We may abbreviate in order to reproduce it quickly.

Essay Plan	
Intro. Para.	Intro. Sent. Thesis Statement
Body Para.	Top. Sent. Sup. Sents.: Exp., Op., Fact, Ex., or Other
B. P.	T. S. S. S.: Exp., Op., Fact, Ex., or Other
B. P.	T. S. S. S.: Exp., Op., Fact, Ex., or Other
Concl. Para.	Restatement of thesis Ref. to each T. S.

Practice Study the chart showing the parts of a five-paragraph essay. Then reproduce it from memory, abbreviating if you wish. After checking your reproduction of the chart to be sure it contains all the essential parts, place this assignment in your three-ring binder for quick reference in the future.

More Practice Lesson 89

More Underline each adverb in these sentences.

- 1. Now, I clearly remember what happened yesterday.
- 2. It was snowing very hard, so I went out to shovel the driveway.
- 3. I had not quite finished when the snowplow drove by.
- **4.** Rather rudely, the driver laughed and told me I would be shoveling forever.
- **5.** Completely annoyed, I shoveled more energetically to prove to the driver that I was not a weakling.
- **6.** I tossed snow everywhere and barely felt the cold.
- **7.** My family sat cozily inside; they were quite oblivious to my labor.
- **8.** Soon, I looked around and realized that snow still covered the driveway.
- **9.** Then snow began falling too heavily for me to make any progress.
- 10. I wouldn't give up.
- **11.** Highly motivated to maintain my pride, I shoveled frantically.
- **12.** My neighbor shook her head slightly in disbelief.
- **13.** "It is not very smart to shovel snow today," she said simply.
- 14. Even more determined, I ignored her.
- **15.** I looked down and never glanced up, so I didn't notice the branch that sagged above.
- **16.** It was heavily loaded with snow.
- **17.** It cracked loudly, but the snow fell silently.
- **18.** I was underneath.

Slapstick Story #5

The	(1) liked (2), infinitive—present tense
Invention	proper noun (person) infinitive—present tense
Convention	(3), and (4) He also liked to
Follows Lesson 93	invent things. At the up-coming invention convention, he
	would display (5) (6) number adjective (6) new
	gismos for which he had obtained patents.
	(7), he would begin packing these objects
	(8) adverb that tells "how" for his trip to the convention in
	(9) He searched (10) and adverb that tells "where"
	(11) for the right-sized boxes and cartons to
	pack his (12), ingenious (13) scraper and his handy, (14)
	scraper and his handy, (14) descriptive adjective
	(15) shampooer made from recycled
	(16) Proud of his gadgets, he thought his
	(17) plural noun and (18) device was the present participle form and (18)
	(17) and (18) device was the present participle form of verb in the world. Indeed, it was
	$(20)_{\underline{\hspace{1cm}}}$ than any invention of his friend
	(21) proper noun (person)
	However, his favorite, most-prized product was his
	(22), new (23) zapper, which
	he (24) stowed away in his
descriptive adjective	(25) briefcase to protect it. He thought how
	fortunate that his friend, (26) worked for the
	government patent office.

More Practice Lesson 89

More Underline each adverb in these sentences.

- 1. Now, I clearly remember what happened yesterday.
- **2.** It was snowing <u>very hard</u>, so I went <u>out</u> to shovel the driveway.
- 3. I had not quite finished when the snowplow drove by.
- **4.** Rather <u>rudely</u>, the driver laughed and told me I would be shoveling forever.
- **5.** Completely annoyed, I shoveled more energetically to prove to the driver that I was not a weakling.
- **6.** I tossed snow everywhere and barely felt the cold.
- 7. My family sat <u>cozily</u> inside; they were <u>quite</u> oblivious to my labor.
- **8.** Soon, I looked around and realized that snow still covered the driveway.
- 9. Then snow began falling too heavily for me to make any progress.
- 10. I wouldn't give up.
- **11.** <u>Highly</u> motivated to maintain my pride, I shoveled frantically.
- **12.** My neighbor shook her head slightly and pointed \underline{up} .
- 13. "It is not very smart to shovel snow today," she said simply.
- 14. Even more determined, I ignored her.
- **15.** I looked <u>down</u> and never glanced <u>up</u>, so I didn't notice the branch that sagged above.
- 16. It was heavily loaded with snow.
- 17. It cracked loudly, but the snow fell silently.
- 18. I was underneath.

Give after Lesson 95

Circle the correct word(s) to complete sentences 1–10.

- **1.** The Greek root *osteo* means (form, world, bone). $\binom{89}{9}$
- **2.** Psychology studies the (earth, mind, universe).
- 3. She (don't, doesn't) want (no, any) help. $\binom{81}{1}$
- **4.** She (isn't, ain't, aren't) as tall as (me, I).
- **5.** (Me and you, You and me, You and I) shall meet Rob and (he, him) at the library. (53.54)
- **6.** The word *not* is an (adjective, adverb, appositive).
- 7. The underlined part of this sentence is a(n) (essential, nonessential) part: In the fresco, the man who is holding a mackerel is a Cretan fisherman.
- **8.** Hector plays basketball (good, well). He plays a (good, well) game of basketball.
- **9.** The Minoan civilization, on the island of Crete, had (it's, its) own script, called *Linear A*. (56)
- **10.** I haven't (ever, never) (saw, seen) the island of Crete.
- **11.** Write the comparative form of the adverb *peacefully*.
- 12. In the blank, write the correct verb form: Archaeologists ______ for large jars that once held grain or olive oil in the palace. present progressive tense of search

For 13 and 14, add quotation marks and punctuation marks as needed, circle each letter that should be capitalized, and underline each part that should be italicized.

- **13.** professor minos asked me do you remember from your reading in barker's world history what major crops ^(68, 72) the minoans raised
- **14.** yes professor minos i answered the major crops were wheat barley vegetables grapes and olives (11, 68)
- **15.** Underline the dependent clause and circle the subordinating conjunction in this sentence: We shall sail to the island of Crete as soon as everyone has boarded the ship.
- **16.** Add hyphens where they are needed in this sentence: Twenty-two plus twenty-one equals forty-three. (85, 87)
- **17.** Circle the gerund phrase in this sentence: The archeologist purchased a new shovel for digging the ancient ruins.
- **18.** Underline the participial phrase in this sentence and circle the word it modifies: Digging around ancient Minoan palaces, archaeologists have uncovered old thrones and decorations.

Diagram sentences 19 and 20 in the space to the right.

- **19.** The Minoans, whom I studied, designed highly ^(64, 89) efficient plumbing for their palaces.
- **20.** An erupting volcano seriously threatened the ${}^{(33, 48)}$ inhabitants of the island.