

# Section 1: Introduction

This section provides an overview of the project's objectives and scope. It outlines the key areas of focus and the expected outcomes. The project aims to improve the efficiency of the current processes and reduce costs. The scope of the project is limited to the core business operations and does not include the development of new products or services.



Department	Role	Personnel	Reporting Line
Finance	Controller	John Doe	CEO
Finance	Accounting	Jane Smith	Controller
Finance	Tax	Mike Johnson	Controller
Marketing	Marketing Manager	Sarah Lee	CEO
Marketing	Advertising	David Kim	Marketing Manager
Marketing	Public Relations	Emily White	Marketing Manager
Operations	Operations Manager	Robert Brown	CEO
Operations	Production	Lisa Green	Operations Manager
Operations	Logistics	Chris Black	Operations Manager
Human Resources	HR Manager	Amanda Clark	CEO
Human Resources	Recruitment	Kevin Hall	HR Manager
Human Resources	Employee Relations	Nancy Adams	HR Manager