

PROCESSES

1. The first step in the process is to identify the problem or opportunity. This involves gathering information and understanding the context of the situation. Once the problem is identified, the next step is to define the objectives and scope of the project. This is followed by developing a plan of action, which includes identifying the resources needed and the timeline for completion. The plan is then implemented, and progress is monitored and reported regularly. Finally, the project is evaluated to determine its success and to identify lessons learned for future projects.

Process	Step	Duration	Resources
Project A	1. Identify problem	2 weeks	Team lead, Analyst
	2. Define objectives	1 week	Team lead, Analyst
	3. Develop plan	3 weeks	Team lead, Analyst, Designer
	4. Implement plan	6 weeks	Team lead, Analyst, Designer, Developer
Project B	1. Identify problem	1 week	Team lead, Analyst
	2. Define objectives	1 week	Team lead, Analyst
	3. Develop plan	2 weeks	Team lead, Analyst, Designer
	4. Implement plan	4 weeks	Team lead, Analyst, Designer, Developer

LINGSTON

