

Using Write Ahead

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Introduction

This section helps you implement *Write Ahead* in your classroom. For example, the yearlong timetable provides a suggested sequence of writing units for a full-year. Note within the timetable the suggested integration of grammar instruction as well as suggested differentiation for grades 9 and 10.

Sequencing Assignments

In *Teaching the Universe of Discourse*, James Moffett advised teachers to progress from personal forms of writing to more reflective and analytical academic forms. *Write Ahead* follows this organizational plan, beginning with personal writing, progressing through academic forms, and arriving at research papers. By following this suggested sequence, you help students build their skills and confidence.

Genres	Forms in <i>Write Ahead</i>
Personal Writing	Journals Learning Logs Emails and Blog Posts
Narrative Writing	Personal Narratives Phase Autobiographies Biographical Essays Response to Narrative Prompts
Explanatory Writing	Explanatory Essays Process Essays Definition Essays Comparison-Contrast Essays Cause-Effect Essays Response to Explanatory Prompts
Persuasive (Argument) Writing	Argument Essays Problem-Solution Essays Editorials Public-Service Announcement Response to Persuasive Prompts
Writing About Literature	Literary Analyses Fiction Reviews Nonfiction Reviews Response to Literature Prompts
Research Writing	Summaries Research Reports
Creative Writing	Stories Poetry
Writing Across the Curriculum	Writing in Science Writing in Social Studies Writing in Math Writing in the Workplace Minutes Business Emails Twitter for Business Business Letters

Scope and Sequence

The chart below presents a possible sequence of assignments, progressing from personal to academic and cross-curricular forms.

Grade 9	Grade 10
Personal Writing	
Journals/Learning Logs Emails	Journals/Learning Logs Blog Posts
Narrative Writing	
Personal Narratives Phase Autobiographies	Biographical Essays Response to Narrative Prompts
Explanatory Writing	
Explanatory Essays Process Essays Definition Essays	Comparison-Contrast Essays Cause-Effect Essays Response to Explanatory Prompts
Persuasive (Argument) Writing	
Argument Essays Problem-Solution Essays	Editorials Public Service Announcements Response to Persuasive Prompts
Writing About Literature	
Fiction Reviews Nonfiction Reviews	Literary Analyses Response to Literature Prompts
Research Writing	
Summaries Research Reports	Summaries Research Reports
Creative Writing	
Stories Poetry	Stories Poetry
Cross-Curricular Writing	
Science/Social Studies/Math Meeting Minutes Business Emails Business Letters	Science/Social Studies/Math Business Emails Twitter for Business Business Letters

Yearlong Timetable

This suggested yearlong timetable presents one possible sequence of writing and language skills units based on a five-days-per-week class. The units and lessons build from basic to more advanced skills throughout the year. In addition, where appropriate, two levels of assignments are given for grades 9 (intermediate), and 10 (advanced).

First Quarter (9 Weeks)

Week	Writing and Skills Units	Handbook Pages	SkillsBook (9 or 10)	
1	Getting Started Activities			
	Why Write?	1		
	Journal Writing	129–132		
2	All About Writing	3–10		
	One Writer's Process	11–18		
	Conventions: Creating Clear Sentences (Part 1)	77–79, 526–531	9	47–52
			10	41–48
3	Traits of Effective Writing	19–24		
	9 Personal Narrative	145–154		
	10 Biographical Essay	160–164		
	Conventions: Creating Clear Sentences (Part 2)	77–79, 526–531	9	53–59
			10	49–53
4	Developing a Portfolio	25–30		
	Writing Concise Paragraphs	89–100		
	Conventions: Creating Clear Sentences (Part 3)	81–82	9	60–65
			10	54–58
5	Prewriting (Part 1)	39–45		
	Building Effective Essays	101–109		
	Conventions: Creating Clear Sentences (Part 4)	80	9	66–69
			10	59–64

First Quarter (9 Weeks) [Continued]

Week	Writing and Skills Units	Handbook Pages	SkillsBook (9 or 10)	
6	Prewriting (Part 2)	46–52		
	9 Phase Autobiography	156–159		
	10 Response to Narrative Prompt	165–167		
	Conventions: Creating Clear Sentences (Part 5)		83–84	9
			10	65–73
7	Writing the First Draft	53–58		
	9 Writing Explanatory Essays	169–178		
	10 Comparison-Contrast Essays	187–190		
	Conventions: Combining Short Sentences (Part 1)		85–88	9
			10	74–77
8	Revising Your Writing	59–66		
	Group Advising	67–70		
	9 Writing Explanatory Essays (Cont.)	169–178		
	10 Comparison-Contrast Essay (Cont.)	187–190		
	Conventions: Combining Short Sentences (Part 2)		85–88	9
			10	78–84
9	Editing and Proofreading	71–75		
	Publishing Your Writing	31–37		
	Optional: Writing in Science	291–300, 563–567		

Second Quarter (9 Weeks)

Week	Writing and Skills Units		Handbook Pages	SkillsBook (9 or 10)	
1	Using Learning Logs		133–136		
	Writing Emails and Blog Posts		137–143		
	Conventions: Noun		532–536	9	91–96
			10	87–93	
2	Thinking and Writing		359–366		
	9	Process Essay	180–182		
	10	Cause-Effect Essay	191–194		
	Conventions: Pronoun		537–540	9	97–101
			10	94–98	
3	Thinking Critically		367–376		
	9	Definition Essay	183–186		
	10	Response to an Explanatory Prompt	195–197		
	Conventions: Verb		541–544	9	102–108
			10	99–104	
4	Building Arguments		199–204		
	9	Writing Argument Essays	205–212		
	10	Editorials	218–219		
	Conventions: Verb		545–550	9	109–115
			10	105–113	
5	Viewing Skills		423–428		
	9	Writing Argument Essays (Cont.)	205–212		
	10	Public-Service Announcements	220–222		
	Conventions: Adjective		551–553	9	116–120
			10	114–119	

Second Quarter (9 Weeks) [Continued]

Week	Writing and Skills Units	Handbook Pages	SkillsBook (9 or 10)	
6	Classroom Skills	429–434		
	9 Problem-Solution Essays	214–217		
	10 Public-Service Announcements (Cont.)	220–222		
	Conventions: Adverb	554	9	121–123
			10	120–123
7	Group Discussion Skills	443–446		
	9 Problem-Solution Essays (Cont.)	214–217		
	10 Response to a Persuasive Prompt	223–225		
	Conventions: Preposition	556	9	125–127
			10	125–127
8	Using Social Media	349–352		
	Twitter for Business	328–329		
	9 Minutes	324–325		
	10 Business Emails	326–327		
	Conventions: Interjection, Conjunction	555, 557	9	124, 128–132
			10	124, 128–132
9	Portfolio Review	25–30		
	Optional: Writing in Social Studies	301–312, 575–603		
	Conventions: The Parts of Speech	532–557	9	133–134
			10	133–134

Third Quarter (9 Weeks)

Week	Writing and Skills Units	Handbook Pages	SkillsBook (9 or 10)	
1	Improving Media Literacy	345–348		
	Reading Nonfiction	383–390		
	Reading Graphics	399–406		
2	Searching for Information	335–338		
	Conducting Online Research	339–344		
	Writing Research Reports	253–269		
	Conventions: End Punctuation	465–466	9	3
			10	3
3	Conducting Library Research	353–357		
	Research Report (Cont.)	253–269		
	Conventions: Comma	467–472	9	4–9
			10	4–7
4	Summarizing, Paraphrasing, and Quoting	247–252		
	Research Report (Cont.)	253–269		
	Conventions: Comma	467–472	9	10–15
			10	8–13
5	Writing with Style	111–118		
	Research Report (Cont.)	253–269		
	Conventions: Semicolon, Colon, Hyphen, Dash	473–477	9	16–18
			10	14–17

Third Quarter (9 Weeks) [Continued]

Week	Writing and Skills Units	Handbook Pages	SkillsBook (9 or 10)	
6	Speaking and Listening Skills	435–442		
	Research Report Speech Preparation	253–269		
	Conventions: Quotations Marks, Italics, and Underlining	478–479, 482	9	19–23
			10	18–21
7	Research Report Presentations	253–269		
	Conventions: Apostrophe	480–481		
			9	24–27
			10	22–25
8	Writing Techniques and Terms	119–127		
	Business Letter	330–333		
	Conventions: Punctuation Review	465–482	9	28–29
			10	26–27
9	Portfolio Review	25–30		
	Optional: Writing in Math	313–322, 568–574		

Fourth Quarter (9 Weeks)

Week	Writing and Skills Units		Handbook Pages	SkillsBook (9 or 10)			
1	Test Taking Skills		447–458				
	Planning Skills		459–463				
2	Reading Literature		391–398				
	Conventions: Capitalization		483–487			9	30–34
						10	28–29
3	9	Fiction Review	236–238				
	10	Writing Literary Analyses	227–234				
	Conventions: Plurals, Abbreviations, Numbers		488–493			9	35–40
						10	30–34
4	9	Nonfiction Review	239–241				
	10	Writing Literary Analyses (Cont.)	227–234				
	Conventions: Improving Spelling		494–500				
5	Thinking Creatively		377–381				
	Writing Stories		271–280				
	Conventions: Improving Spelling		494–500				

Fourth Quarter (9 Weeks) [Continued]

Week	Writing and Skills Units	Handbook Pages	SkillsBook (9 or 10)	
6	Improving Vocabulary	407–421		
	Writing Stories (Cont.)	271–280		
	Conventions: Commonly Misused Words	501–518	9	41–42
			10	35–36
7	Writing Poetry	281–289		
	Conventions: Commonly Misused Words	501–518		
			9	43–44
			10	37–38
8	Writing Poetry (Cont.)	281–289		
	Conventions: Understanding Idioms	519–525		
9	Portfolio Review	25–30		