



Element Series

Dummy Lever Installation Instructions

We continually strive to exceed customer expectations and are always looking for ways to innovate and improve. Over the years, the Schlage Element Series has evolved. To ensure you have the correct information regardless of which version you own, we have created this comprehensive guide. Please read the entire document carefully and follow the steps related to image that best matches your specific product.

Option One

Follow these instructions if the backplate (6) is flat

Step 1. Position Template

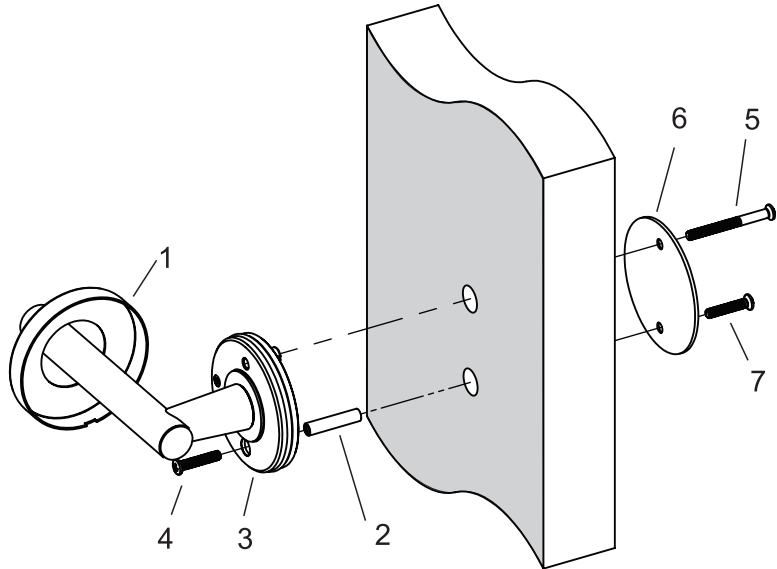
- Fold the template as indicated.
- Place it on the door edge at the desired height.
- Hold firmly and mark the handle fixing holes according to the template.

Step 2. Mark and Drill Holes

- Drill 2 x 10mm holes at 60mm backset as marked.

Step 3. Install Lever Assembly to Door

- Remove rosette cover (1) from lever assembly.
- Secure the threaded post (2) to the under rose (3) using the fully threaded short screw (4).
- Select the appropriate partially threaded long screw (5) (40mm or 48mm) based on your door thickness.
- Pass the screw through the backplate (6) and secure to the under rose.
- Insert the second fully threaded short screw (7) through the backplate and into the threaded post.
- Ensure lever is level before tightening screws securely.
- Re-apply rosette cover (1) to under rose by pushing cover over the rubber ring till flush with the door.



NOTE: Carefully follow these instructions when installing. Screws to be hand tightened to a recommended 2.5Nm torque.



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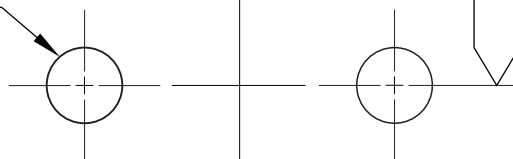
FOLD HERE

Fit here on door edge

Fit here on door edge

BACKSET 60mm

2 x 10mm hole



Suits doors 32mm to 45mm thick.

Note: Drilling of pilot holes and drilling from both sides of the door is recommended.

Option Two

Follow these instructions if the fixing plate (3) has the spindle (6) attached

Step 1. Position Template and Mark

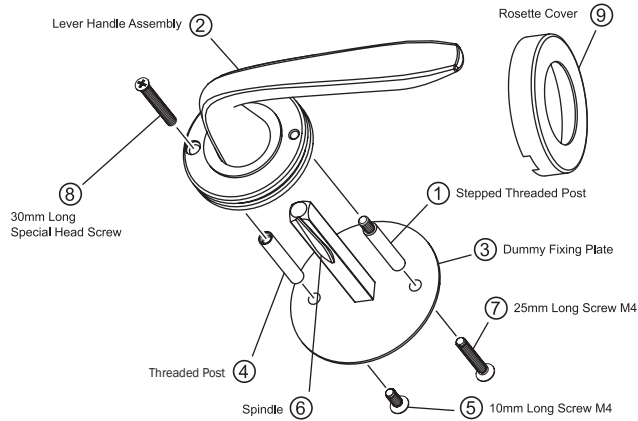
- Fold the template as indicated.
- Place it on the door edge at the desired height.
- Hold firmly and mark the handle fixing holes according to the template.

Step 2. Drill Holes

- Drill one 15mm hole (using spade bit) through the door.
- Drill two 6mm holes (using drill bit) through the door at required distance (backset) from door edge.

Step 3. Install Lever Assembly to Door

- Fit the stepped threaded post (1) to the threaded hole in the underside of the lever handle assembly (2).
- On the dummy fixing plate (3), fix the threaded post (4) to the fixing plate using the 10mm long screw (5).
- Fit the dummy fixing plate to the door, and fit the lever handle assembly onto the spindle.
- Fit the 25mm screw (7) through the fixing plate and into the stepped threaded post. Now fit the 30mm long special headed screw (8) through the lever handle assembly into the threaded post. Tighten both of the mounting screws.
- Slide the rosette cover (9) over the lever (ensuring notch in rosette cover is pointing to the floor) and fix into position (refer to diagram).



Note: Notch in rosette cover should point to floor - refer diagram.

NOTE: Carefully follow these instructions when installing. Screws to be hand tightened to a recommended 2.5Nm torque.



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FOLD HERE

FOLD HERE

Fit here on door edge

Fit here on door edge

6mm hole

15mm hole

6mm hole

BACKSET 60mm (2 3/8")

BACKSET 70mm (2 3/4")



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