

EACH KIT INCLUDES:

- A** Essential Liquid Reservoir
- B** Shut Off Valve
- C** Drain Hose with Cap and Hose Clips
- D** Dolly with Adjustable Handle
- E** 2x Locking Casters & 2x Non-Locking Casters
- F** Top Drain Plate with Plastic Retainer Clip

*Shown with optional full label kit.



STEP-BY-STEP SETUP INSTRUCTIONS:

- 1** System will arrive in 2 cartons – 1x including the dolly and 1x including the Essential Liquid Reservoir. Locate these and unpackage carton contents.
***IMPORTANT!** Take care when removing contents from cartons, especially the reservoir hose & valve area.*
- 2** Taking precaution not to hit the valve, insert the Essential Reservoir into the back of the dolly by feeding the hose fully through the valve support bracket. Stop when the valve is resting on the half-moon cut-out within the dolly. **(FIG. 1)**
- 3** Once the valve is in position, ensure the back of the reservoir is seated within the dolly handle bracket. Ensure that the front of the Essential Reservoir is behind the front bracket. **(FIG. 2)**
- 4** Confirm that the shut off valve is in the CLOSED position before use.
- 5** Attach the hose to the dolly utilizing the clips that come attached to the hose. A clip should be placed on either side of the dolly. **(FIG. 3)**
- 6** Ensure both locking casters have the locks pressed down, ensuring that the dolly and liquid collection Reservoir are locked into position.
- 7** Place unit in desired location and start collecting!



Note: It is recommended that reservoirs get emptied daily to keep the collected liquid odors at a minimum.

STEP-BY-STEP SERVICING INSTRUCTIONS:

- 1** Prior to moving, ensure that the drain hose is properly wrapped and secured within each of the hose clips and that the opening of the hose has the hose cap on. **(FIG. 3)**
- 2** For ease of movement and stability, fully extend the adjustable handle. **(FIG. 4)**
 - a. There is a push button located at the back of the dolly on side below handle.
 - b. Press the button inwards while pulling the handle upwards.
 - c. Handle will be fully extended when push button is locked into upper hole.
- 3** Unlock both of the 2x Locking Casters.
- 4** The Essential Liquid Collection unit is now ready to be moved to a facility room or designated area for emptying.
- 5** When in position for emptying, lock casters, undo hose from clips, remove cap from end and place end of hose into drain. While firmly holding the hose, slowly open the valve to allow liquid to flow. Keep hose below liquid level in unit to ensure flow is maintained. When the Reservoir has fully drained, turn valve back to closed position and place cap back on end of hose, also clipping hose back into clips. Unlock casters and move back to collection area. When in position, lock casters and adjust handle back to lower position.

Note: Cleaning Instructions are located on Page 2.

STEP-BY-STEP CLEANING INSTRUCTIONS TOP PLATE & RETAINER CLIP:

COMPONENTS INCLUDE:

1x Top Drain Plate

1x Plastic Retainer Clip

SUGGESTED TOOLS: (not included)

1x Flat Head Screwdriver
(to remove retainer clip)

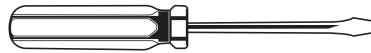
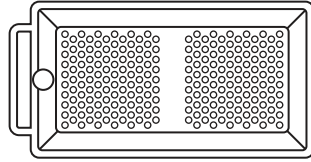


FIG. 1

- 1 To remove the Top Drain Plate for deep cleaning, use a Flat Head Screwdriver, and gently insert the end of Screwdriver under the center pin of the Plastic Retainer Clip. Twist screwdriver to pop center pin up. When pin is raised up, remove the pin then outer Retainer Clip. **(FIG. 1)**
- 2 Once the Plastic Retainer Clip has been removed, the Top Drain Plate can be taken off by slowly lifting the handle side upwards. Top Drain plate will slide out of the Essential Reservoir and can then cleaned with a mild dish soap and warm water. **(FIG. 2)**
- 3 If residue has collected in the holes of Top Drain Plate, use a soft cloth or toothbrush to gently remove residue.

NOTE: COMPONENTS ARE NOT DISHWASHER SAFE.

Note: Abrasive cleaners or wire brushes are NOT recommended for cleaning these components.



FIG. 2

STEP-BY-STEP RESERVOIR CLEANING INSTRUCTIONS:

- 1 Once collected liquids are drained from the Essential Reservoir, ensure the drainage valve is turned back to the CLOSED position before cleaning.
- 2 With or without the Top Drain Plate removed, pour a few drops of a mild detergent directly into the Essential Reservoir.
- 3 Fill the Essential Reservoir 1/4 way full with warm water, and slosh soapy water within the reservoir to loosen and dissolve any buildup of residue.
- 4 Move unit close to a drain and insert hose into the drain. Turn the valve to the open position to allow water to fully drain out. Make sure to close valve when unit is empty. If any residue remains, repeat Step #3 as needed.
- 5 The Essential Liquid Collection unit is now ready for use.

Note: Any remaining soap bubbles left in the reservoir will disappear with use.

